

ABO Registration & Business Information for International ABOs wanting to register a multiple business in Southern Africa

Q1: What is the process to sponsor people residing in Zimbabwe?

A: Sponsoring someone in Zimbabwe follows the same process as sponsoring someone in South Africa, Botswana, Namibia, Lesotho, or eSwatini. **Zimbabwe is part of a SLOS** (Single Line of Sponsorship), meaning ABOs there are joining Amway South Africa and not a separate or new market.

Q2: Can ABO/IBOs below Platinum register a second or multiple business in Southern Africa, including Zimbabwe?

A: The Qualified Platinum Rule applies to all ABO/IBOs who wish to register a second or multiple business in South Africa, Botswana, Namibia, Lesotho, eSwatini, and including Zimbabwe. This means only Qualified Platinum's may do so under normal circumstances.

Q3: Are there any exceptions to the Qualified Platinum Rule for registering in Zimbabwe?

A: Yes. Our rules allow for certain exceptions where an ABO below Platinum may register in Zimbabwe or South Africa **if they meet one of the following criteria**:

- 1. They hold a **Zimbabwean or South African passport or other residency document including Smart ID or National Registration Cards**. In the case where an ABO lives abroad and no longer holds a Zimbabwean passport, we would require a copy of their current passport indicating the country of birth as Zimbabwe and a South African address to be completed on the registration form.
- 2. They do **not have the above** but have **immediate family** residing in Zimbabwe or South Africa. Immediate family includes **children**, **parents**, **grandparents**, **and siblings**.

Q4: What is the registration process for these exceptions? A:

- For passport holders/residents (Point 1 above under question3): Complete the registration form using your passport/residency document details and include your primary business ABO number under the *Multiple Business* section.
- For those registering under family ties (Point 2 above under question 3): Follow the same process as above, and include:
 - o An **affidavit** stating who your immediate family member is
 - A copy of their local (Zimbabwean or South African) resident ID

HOW TO ORDER AN ABO/IBO REGISTRATION PACK IN SOUTH AFRICA.

What is the process for international ABOs to purchase and process an application form in South Africa?

South Africa follows an **offline registration process**. ABO must purchase a **physical registration pack**, complete the form, and email the completed form to our Customer Service team. See the process below

- The leader to forward an email requesting ABO registration packs to <u>Amwayorder.zaf@amway.com</u>. Please request that the registration form be scanned to you and indicate 'Pick-up at Johannesburg Facility' to avoid a delivery fee.
- We will require the method of payment, ABO number and the quantities of the registration pack. The sku number is 241045.
- The cost of the ABO registration pack is R75.00.
- Once the order has been processed, Amway will scan the copies of the registration forms onto the leader.
- At this stage, the leader can distribute the form onto the new lead for completion.
- Once completed the form can be scanned and emailed to <u>Amwayorder.zaf@amway.com</u> or process the application via the website at www.amway.co.za.
- If the application was processed on the website, the completed form needs to be emailed to Amwayorder.zaf@amway.com for final validation.
- The registration form will need to accompany a 20PV order to be completed at the bottom section of the form.

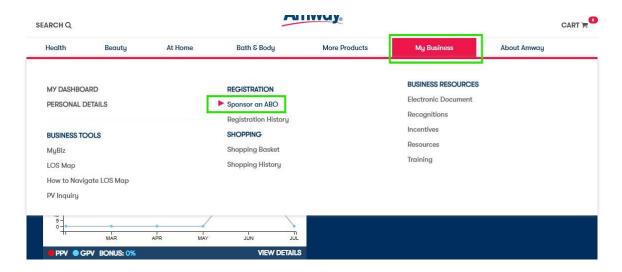
Important to note that Customer Service will respond during normal operating hours i.e. Monday to Friday between 09h00 and 17h00.

Q7: How do I complete the form online?

A: step-by-step guide with screenshots to help you complete it correctly.

- Log into your ABO account
- Select the 'My Business' tab on the header bar.

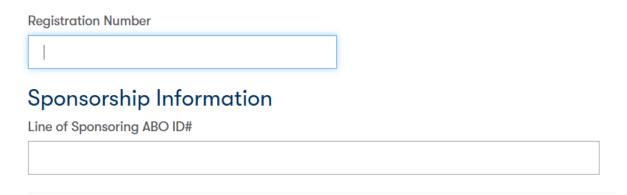
Select 'Sponsor an ABO' from the drop-down menu



Select 'South Africa' from the drop-down menu under the country field:



- Enter the pre-printed ABO number in the 'Registration Number' field. This is the number found on the top right-hand corner of the physical form.
- Enter the details of the ABO who is the immediate sponsor to this new
 prospect in the 'Line of Sponsoring ABO ID#' field. This must be an ABO
 number registered in South Africa, Namibia or Botswana. If this applicant is
 being sponsored internationally, then the foster sponsors details must be
 entered here.



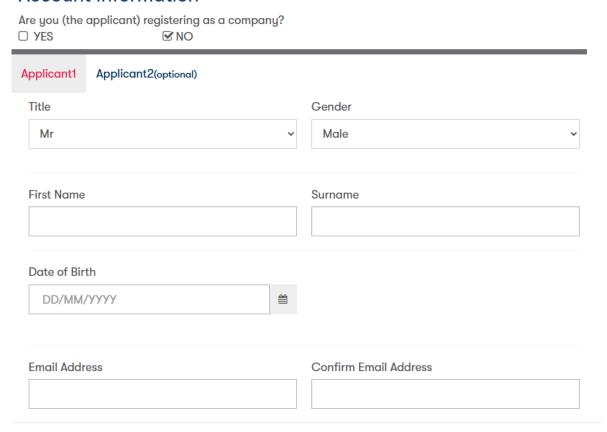
• If you are the international sponsor, tick the 'Yes' box and the field for the international sponsors details will display as below. Select the country from

which the international sponsor will be sponsoring from and enter the ABO number for the international business as well as the name.

Are you being sponsored by an ABO from a different co	ountry?	 ✓ YES	□ NO
International Sponsoring ABOs Country	AUSTRALIA		~
International ABO ID			
International Sponsor Surname			

 'Under the 'Account Details' information, select 'No' in response to the question: Are you (the applicant) registering as a company?. Proceed to enter the new prospects details as required – Title, Gender, Name, Surname, Date of Birth and Email address. You will be prompted to re-enter the email address.

Account Information



 Under the 'Contact Details' heading, enter the contact numbers as well as any additional email addresses the prospect may use. You will again be prompted to re-enter the email address.

Contact Details Amway requires at least one contact number – a local phone number or a mobile phone number **Land Phone** 27 Mobile Phone 27 **Primary Notification Email** The notification emails (e.g. Order Confirmation, Monthly Tax Invoice) will be sent to your nominated email address. The other sales and marketing communications will be sent to Applicant1 Email Address your Applicant One and Two emails. Applicant2 Email Address **☑** Other Email Address **Email Address** Confirm Email Address Enter the Postal Address details – this must be a South African address. Tick whichever box is applicable for the Delivery Address details. If the postal address and delivery addresses are the same, tick the box "Use above address'. If the addresses differ, tick the box for 'Use different address' which will display another set of fields to enter the delivery address details. **Postal Address** Ø 'Postal Address' should not be empty. City Post Code Suburb

 If you have a different delivery address, enter the fields as displayed below – this address again needs to be a South Africa address.

☐ Use different address

Delivery Address

✓ Use above address

Delivery Address Use above address Delivery Address 'Delivery Address' should not be empty. Suburb City Post Code

Tick the boxes indicated below and then click on 'Submit'

Privacy Policy

I/We have read the Amway Privacy Policy and agree to the conditions set out in the Privacy Policy document in the Rules of Conduct and Policies Part 2 section 4 and/or on www.amway.co.za (click here to read our detailed online Privacy Policy). To continue with the registration process you must agree with the Privacy Policy and Terms and Conditions for the use of Amway website/s.

To continue with this application, you must agree to these terms and conditions.

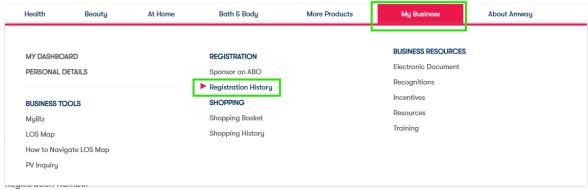
Declaration & Acceptance

I/We declare that the information stated on this form is true and correct in every aspect. I/We are not currently declared insolvent. I/We accept the Amway General Terms and Conditions of the ABO Agreement; and acknowledge that I/we am/are subject to the provisions of the Rules of Conduct for Amway ABO")s (including all amendments); as well as the Amway Sales and Marketing Plan. I/We am/are aware and have read the Amway General Terms and Conditions of the ABO Agreement; as well as the Rules of Conduct and Policies, included in the Amway SA Business Start-up Literature Pack. To find more information on the Terms and Conditions of the ABO Agreement visit www.amway.co.za by clicking here.

To continue with this application, you must agree to these terms and conditions.

SUBMIT

• To view the progress of the registration, click on 'My Business' in the header bar and then select the 'Registration History' tab from the drop-down menu.



• If successful, the record will appear as complete under the 'Status' column:

Registration History



 The completed and signed registration form must be emailed to <u>Amwayorder.zaf@amway.com</u> for validation purposes and to ensure that international sponsorship and Multiple business links are validated, approved and processed.

Q8: How do I access the Amway website?

A: Your ABO number is the user name and you will need a **password** to access the website.

If you don't have one, please **email Infocentre.zaf@amway.com** to request a password. Once you receive it, you can **register and start shopping online**.

Amway